

# YOUNGKER HIGH SCHOOL

3000 S. Apache Road Buckeye, Arizona 85326 Phone: (623) 474-0108, Fax: (623) 474-0141 Registration Information: julie.williams@buhsd.org

# **NEW STUDENT REGISTRATION CHECKLIST**

All	students need the following items:
	Birth Certificate of student(s) being enrolled
	Immunization Records
	Parent or Guardian Photo ID
	Proof of Residency (Rental/Purchase Agreement or Utility Bill)
₽	Court Documentation (if applicable), such as Custody, Guardianship, Order of Protection
	Special Education Documents (IEP) or 504 (if applicable)
	Variance Request/Contract Agreement-Only if out of YHS Boundaries (must be signed by the high school in your boundary first, then brought to Youngker High School with previous school's transcript, attendance, discipline, and transfer grades)
Stud	ents who have previously attended high school, need the following items:
$\Box$	Withdrawal form from previous school
	Withdrawal grades if entering after first 2 weeks of the start of either semester
	Transcripts from previous school
₽	Attendance
	Discipline
	Previous school's address, phone, fax number

BUCKEYE UNION HIGH SCHOOL DISTRICT - STUDENT REGISTRATION FORM												
STUDENT INFORMATION – PLEASE PRINT												
Student Legal Last Name			Student Legal First N		lame	Middle Name				Gender	GRADE	
Mailing Address				City Zip			Day Time Phone		hone	'		
Residence Address				City	24	Zip		Date of Birth		:h		
State of Birth					Country of Birt	h						
Is this student Hispanic/Latin ☐ Yes ☐ No				und: 🗌 America rican American							е	
List brothers/sisters that atte	end this	school:										
PARENT/GUARDIAN INFO	RMATI	ON - PL	EASE	PRINT							. <u> </u>	
Parent/Guardian Last Name	(Father)		Pare	ent/Guardian Fire	st Name		1	esides Wi YES or NC			none Phone	
Address if different than Stud	dent		<u></u>	City			Zip		<u> </u>		arent 🗆 Yes	: П Мо
									- 1	•	ghts?	
Parent/Guardian Last Name	(Mother	)	Pare	ent/Guardian Firs	st Name		ı	esides Wi		ell Ph	none	
							Ì	YES or NO Wor		Work Phone		
Address if different than Stud	dent			City			Zip				arent 🗆 Yes ghts? 🗀 Yes	
Parent/Guardian Last Name	(Other)		Pare	nt/Guardian First Name		Re	Resides With Cel		Cell Phone			
						\				Phone		
Address if different than Stud	dent			City	,		ı `	Zip Step Parent ☐ Yes☐ No Ed. Rights? ☐ Yes☐ No				
Who has legal custody? Court Documents Provide					Who has physical custody?  Court Documents Provided? ☐ Yes ☐ No							
Is there an Order of Prote	ction or	Order	of Ha	rassment? 🗆 🖰	Yes 🗆 No	If "ye	s",	please p	rovide	doc	umentation	n.
Alternate Contact Name(s	<b>5)</b> – <u>Othe</u>	r than Pa	rent/G	iuardian Above								
<u>Name</u>		<u>Rela</u>	itionsh	nip to Student	May check student out of class?							
1					☐ Yes ☐ No			_				
2				Yes 🗆 N		] No						
3				☐ Yes ☐ No		3						
PREVIOUS EDUCATION IN												
Last School Attended		School A	ddres	S	City/State	e/Zip				Sc	hool Phone	,
				long-term suspe		Has	stud	lent ever	been e	<u>l</u> xpell	ed?	
previous school: more days)?   Yes   No If yes, explain.				ነ.	□ Ye	es 🗆	No If ye	s, expl	ain.			
SIGNATURE OF PARENT/GUARDIAN (Falsification of any information on this form may lead to the student being dropped from enrollment.)			Date			E-Mail	Addre	SS		4		
X												
OFFICIAL USE ID#		Enro	ollmer	nt Date	Entry Code	SAIS	#	<u> </u>		£	Date in Syner	gy
Attending: 🗆 BUHS 🗆 EFHS 🗀 L	C 🗀 YHS	= ' '	Var	iance: 🗆 In Distric	t 🗀 Out of Distr	ict 🗆 F	Per II	FP		Ente	red by:	



# Arizona Department of Education Arizona Residency Documentation Form

Stu	dentSchool
Sch	nool District or Charter HolderBuckeye Union High School District
Pare	ent/Legal Guardian
шѕ	the Parent/Legal Guardian of the Student, I attest* that I am a resident of the State of Arizona and submit in support of attestation a copy of the following document that displays my name and residential address or physical description of property where the student resides:
	Valid Arizona driver's license, Arizona identification card or motor vehicle registration Valid Arizona Address Confidentiality Program authorization card Real estate deed or mortgage documents Property tax bill Residential lease or rental agreement Water, electric, gas, cable, or phone bill Bank or credit card statement W-2 wage statement Payroll stub Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe in Arizona Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security) Temporary on-base billeting facility (for military families)  I am currently unable to provide any of the foregoing documents. Therefore, I have provided an original affidavit signed and notarized by an Arizona resident who attests that I have established residence in Arizona with the person signing the affidavit.
Signa	ature of Parent/Legal Guardian Date

\*For members of the armed services, the provision of verifiable documentation does not serve as a declaration of official residency for income tax or other legal purposes. Armed service members may utilize a temporary on-base billeting facility as the address for proof of residency.

# ParentVUE Registration Form (PLEASE PRINT)

Parent Name:				
Address:			·····	
Home Telephone:				
E-Mail Address:				
	(E-mail address re	equired for ParentVUE e-ma	il capability and alert no	otifications)
Student(s) Name:		Birthdate:	School: _	Grade:
		Birthdate:	School: -	Grade:
		Birthdate:	School:	Grade: -
		Birthdate:	School:	Grade:
Parent Signature:			_ <del>_</del>	
Date:			<del></del>	
Access ParentVUE at w	ww.buhsd.org to vie	ew your student's grades, di	scipline and attendance	
-				
		OFFICE USE ONLY		
Identity verified?	Yes	No		
Verified by:				
Activated by:				

# To sign up for the ParentVUE, please follow these 3 simple steps below:

- 1. A parent or legal guardian needs to complete this form.
- 2. Bring the completed form into the school with parent/guardian's photo ID.
- 3. We will create an account for you and print out activation information for you to access your student's grades, discipline and attendance.

Buckeye Union High School District does not discriminate on the basis of race, color, national origin, sex, age, or disability. Click here (<a href="http://www.buhsd.org/Non-Discrimination-Notice">http://www.buhsd.org/Non-Discrimination-Notice</a>) to read the entire policy.

# BUCKEYE UNION HIGH SCHOOL DISTRICT #201

#### School Compact

#### Parents, Schools, and Students Partners in Education

It is our belief that student performance will improve as a result of our cooperative efforts to support this compact. This is a four-way partnership with a specific goal in mind. It is important that each person accepts and acts upon his or her responsibilities:

#### **Parent Responsibilities**

I want my student to succeed. Therefore, I will make every effort to encourage him/her by doing the following:

- Read, sign and return all papers that require parent/guardian's signature.
- Communicate regularly with my student's teachers.
- Establish a time and place for homework, review homework, and ensure that homework is returned.
- Encourage my students' efforts and be available for questions.
- Require daily, and on time school attendance.
- Attend parent/teacher conferences and meetings.
- Understand and enforce the rules and regulations of the school.
- Understand and enforce the District's dress code.
- Understand and support the legitimate policies and decisions set by the school and/or teacher.
- Seek explanations from teachers and administrators if I don't understand the policies.
- Support school-wide interventions for my student's success.
- Demonstrate respect toward adults and students.

Parent/Guardian's Signature	 	 Date

#### Student Responsibilities

It is important that I work to the best of my ability. Therefore, I will do the following:

- Attend school daily, on time and come prepared for every class with all appropriate materials as stated in each classroom's
  rules and procedures.
- Ask the teacher any questions that I may have about classroom activities, homework, or problems affecting my schoolwork.
- Take home all materials and information needed to complete my assignments.
- · Complete my work thoroughly, legibly, and one time.
- Return all papers that require a parent/guardian's signature on time.
- Demonstrate effort in all class activities.
- Comply with all school and classroom rules.
- · Respect the personal rights and cultural differences of staff, other students, and their families.
- Demonstrate respect towards adults and students.
- Respect the personal and public property of the school and others.
- Cooperate with teachers and staff to promote a high quality learning environment.

Student's Printed Name		<del></del>	
Student's Signature	 	Date	

#### STUDENT RECORDS

## DESIGNATION OF DIRECTORY INFORMATION

During the school year, District staff members may compile non-confidential student information which includes the following: student's name, address, telephone listing, date and place of birth, dates of attendance, major field of study, degrees and awards received, participation in officially recognized activities and sports, weight and height of members of athletic teams, and the most recent previous educational agency or institution attended.

State and Federal law requires the District to provide access of the directory information to persons or organizations who inform students of educational or occupational opportunities, including military recruiting representatives. If you do not object, in writing, then the District may provide military recruiters upon request, student contact information, i.e., name, addresses and telephone listings. Please be aware that should you object to directory information being disclosed, this could, in fact, cause your son/daughter to be excluded from certain publications which include, but are not limited to the school yearbook, various newspapers, as well as scholarship information, college contacts, etc.

Within two (2) weeks of receiving this form, please complete and return this page to the school. If this notification is not received from you within the prescribed time, it will be assumed that your permission is given to release your son's/daughter's information.

For further information, contact the school where your child is enrolled.

The BUHSD has my permission to release Directory Information relating to my son/daughter.  Do NOT disclose any Directory Information relating to my son/daughter without my prior consent.				
Parent/Guardian (Please Print) Date				
Signature of Parent or Guardian Date				
Student's Name ID # Grade ~			Grade ~	
	For offici	al use only		
School Site: BUHS	EFHS	YHS	LC	
Date Received:	Date Entered:		Data Entry Initials:	

SY 20-21

Buckeye Union High School District does not discriminate on the basis of race, color, national origin, sex, age, or disability. Click <a href="http://www.buhsd.org/Non-Discrimination-Notice">here (http://www.buhsd.org/Non-Discrimination-Notice</a>) to read the entire policy.



# **EXCEPTIONAL STUDENT SERVICES**

Student Name Grade Grade
School: Buckeye Estrella Foothills Youngker Buckeye Learning Center
1. Has your child <b>EVER</b> been enrolled in Special Education, been on an IEP, 504, or received other special services?  No
IF NO, please sign here: Parent Signature
IF NO TO ABOVE, YOU DO NOT NEED TO COMPLETE THE FOLLOWING QUESTIONS.
If YES, please continue with questions 2 – 6.
2. My child received accommodations through:  Special Education IEP 504 Other
3. Child's Previous School
4. Does your child <b>CURRENTLY</b> receive special education services via an IEP (Individualized Education Plan)? Yes No
5. Does your child require specialized transportation or other related services?  Transportation  Does your child use a wheelchair?  Yes  No  Speech and Language  Occupational Therapy  Counseling  Vision  Hearing  Other Related Service  6. Was your child ever placed in a special classroom for:  Life Skills  Behavior  Emotional Disability  Medical  Autism  Other
BUHSD will be offering <b>Unified Sports</b> for all students with disabilities. Unified Sports is a collaboration between the AIA, US Dept. of Education, and BUHSD that allows students with disabilities to partner with students without disabilities for athletics. Currently we have: Swim, Flag Football, Soccer, Softball, Basketball, Track & Field, Cheer & Volleyball.
I may be interested in my child participating in Unified Sports:
Email(s)Phone(s)
Parent/Guardian Signature
Thank You. Our Exceptional Student Services Department will follow up with you. If you have questions, they can be reached at 623-386-9708.

Rev 12/2019



# **INFORMATION FOR PARENTS AND STUDENTS**

# IF YOUR FAMILY LIVES IN ANY OF THE FOLLOWING SITUATIONS:

Your school-age children may qualify for certain rights and protections under the federal McKinney-Vento Act.

- In a shelter
- In a motel or campground due to the lack of an alternative adequate accommodation
- In a car, park, abandoned building, or bus or train station
- Doubled up with other people due to loss of housing or economic hardship

Your eligible children have the right to:

- Receive a free, appropriate public education.
- Enroll in school immediately, even if lacking documents normally required for enrollment.
- Enroll in school and attend classes while the school gathers needed documents.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed
  or the school in which there were last enrolled), if that is your preference and is feasible.
- If the school district believes that the school you select is not in the best interest of your children, then the district must provide you with a written explanation of its position and inform you of your right to appeal its decision.
- Receive transportation to and from the school of origin, if you request this and it is feasible.
- Receive educational services comparable to those provided to other students, according to your children's needs.

If you believe your children may be eligible, contact the high school's counselor to find out what services and supports may be available.

# Student Residency Questionnaire: McKinney-Vento Eligibility Determination Buckeye Union High School District #201

This questionnaire is intended to address the McKinney-Vento Education Improvement Act 42 U.S.C. 11435. The answers to this questionnaire will

help determine the services the student may be eligible to receive. Eligibility must be reviewed and re-evaluated every school year. Name: Student ID# School: Buckeye Union HS Date: \_\_\_\_\_ Contact Phone: \_\_\_\_ Name of Parent/Legal Guardian: Current Address: \_\_ Do any of the following situations apply to the student? Please circle the appropriate answer. 1. The student is living in a motel or hotel? 2. The student is living in a shelter (domestic violence, emergency, awaiting foster care)? YES 3. The student is living in a car, park, campground or public place? YES NO 4. The student is living in housing that does not meet the physical and/or psychological needs of the family as specified under the McKinney-Vento Federal Act? (lack of utilities, heat, water) YES 5. The student is living in the residence of another family? NO If you answered YES to question 5, please answer the following: 5(a) Is this living arrangement due to economic hardship, loss of housing and temporary? 5(b) Date living arrangement began \_\_\_\_ 5(c) Date living arrangement is expected to end \_\_\_\_ 6. The student is under the age of 18 and seeking enrollment without an accompanying parent, not in foster care?

No

# **Buckeye Union High School District**

#### 2020-2021

# HANDBOOK ACKNOWLEDGEMENT The Parent-Student Handbook is now online: www.buhsd.org

Parent(s)/Guardian(s) and students must acknowledge access to the District Parent-Student Handbook and the consequences to students who violate District disciplinary policy. I understand and consent to the responsibilities outlined in the District Parent-Student Handbook/Student Code of Conduct. I also understand and agree that my child (please print name) \_\_\_\_\_\_ shall be held accountable for the behavior and consequences outlined in the District Parent-Student Handbook/Student Code of Conduct at school and at school sponsored and school related activities, including school sponsored travel and for school related misconduct, regardless of time or location. I acknowledge that my student shall be subject to disciplinary action for violating the Student Code of Conduct, up to and including referral for criminal prosecution for violations of law. I acknowledge that I have read and understand the District Parent-Student Handbook and I will abide by the rules and regulations contained within. Student's Name (Print) Student's Signature \_\_\_\_\_ Date \_\_\_\_\_ Parent/Guardian's Signature Date \_\_\_\_\_ ATTENDANCE SIGN-OFF SHEET In BUHSD, we believe attendance is essential to a student's success in school. When a student has an excused absence, he or she may make up the work covered in class the day(s) of the absence(s), however, there is much that is missed that cannot be learned by only doing the make-up work. We, therefore, encourage you as parents to do all you can to ensure that your child is in school. We encourage students to do all they can to be in school. All absences must be reported to the Attendance Office by phone or by a written note within 24 hours of the absence. Any absence NOT reported within 24 hours will be considered unexcused and shall remain that way. Once a student has accumulated 10 absences in a semester, he/she may not be given credit for that class. I acknowledge that I have read and understand the Attendance section of the District Parent-Student Handbook, and that I will abide by the rules and regulations contained within. Student's Signature \_\_\_\_\_ Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_ FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

I have read the information concerning FERPA (in the Exhibit section of the District Parent-Student Handbook) and

understand my rights with respect to my student's education records.

Parent/Guardian Signature

1000 East Narramore Avenue Buckeye, Arizona 85326 P: (623) 386-9700 F: (623) 386-9923 www.buhsd.org

# **Buckeye Union High School District**

Serving the Southwest Valley Since 1921



Buckeye Union High School 1000 E. Narramore Ave Buckeye, AZ 85326 P: 623-386-4423 F: 623-386-9711



Estrella Foothills High School 13033 S. Estrella Parkway Goodyear, AZ 85338 P. 623-327-2470 F: 623-327-2499



Youngker High School 3000 S. Apache Rd. Buckeye, AZ 85326 P: 623-474-0100 F: 623-474-0200



F: 623-386-1340

PARENT/GUARDIAN'S CONSENT	TTO ADMINISTER MEDICATION AT SCHOOL
Student's Name	Date of Birth
Medication	
Route of Administration	
Reason for Medication	
responsibility for maintaining the supply of the	rent/Guardian and the undersigned agrees to assume medication including replacing such medication when its oto(s) to be taken of student to be allowed as a source of
The -Counter) medications. However, BUHSI medications: Acetaminophen, Ibuprofen, and for these medications to be administered this	is required to administer <u>Rx</u> (Prescribed) and <u>OTC</u> (Over- D does have a policy for limited use on three OTC d Diphenhydramine (allergic reactions only). If you wish see days in a row, more than 10 doses in a school year, or ve to provide the medication with a signed physician
time of administration of the medication. Medic ordered by the medical provider to be administe	r provided by the pharmacy, plus the name, strength and cations should be administered at home unless specifically ered during the school day. A time must be specified on the broken down to an appropriate dosage this should be fithe medication.
Over-The-Counter (OTC) medications must be in All information must be in English.	n the original container with complete instructions included.
Non-medical personnel may administer medical athletic events. Medications may be hand packa	tion to a student on campus or off campus on field trips or ged and provided for field trips/athletic events.
Medications that are kept in the health office can by the parent/guardian or their designee may be the last day of the students' school year.	nnot be sent home with students. Medications not picked up e destroyed the last day of the students' school attendance or
medication noted above; and further hereby agr	HSD to exchange confidential information relative to the ees to hold school staff, Governing Board Members, and all ipation in assisting and supervising the above named student
Parent/Guardian Signature	Medical Provider Signature
Parent/Guardian Printed Name	Medical Provider Printed Name
Date	Office Phone Number

Date



Con mental	 

# Personal Beliefs Exemption Form

# Kindergarten – 12<sup>th</sup> Grade Only

Arizona Department of Health Services (ADHS) strongly supports immunization as one of the easiest and most effective tools in preventing diseases that can cause serious illness and even death. ADHS also respects the rights of parents to decide whether or not to vaccinate their child.

By state law, (A.R.S. §15-873) a child will not be allowed to attend school until either proof of immunization or a completed exemption form is submitted to the school. The information below is provided to ensure that parents are informed about the risks of not vaccinating.

Place	e an "X" in the box to the left of the disease(s) listed to exempt your child from the vaccine. Initial and date the box on the	right.
	Diphtheria (DTaP, Tdap, Td): I have been informed that by not receiving this vaccine, my child may be at	Initials
	increased risk of developing diphtheria if exposed to this disease. Serious symptoms and effects of this disease include: heart failure, paralysis (can't move parts of the body), breathing problems, coma, and death.	Date
	Tetanus (DTaP, Tdap, Td): I have been informed that by not receiving this vaccine, my child may be at	Date
	increased risk of developing tetanus if exposed to this disease. Serious symptoms and effects of this disease include:	Initials
	"locking" of the jaw, difficulty in swallowing and breathing, seizures (jerking and staring), painful tightening of muscles	Date
	in the head and neck, and death.	
	Pertussis (Whooping Cough) (DTaP, Tdap): I have been informed that by not receiving this vaccine, my child may be at increased risk of developing pertussis (whooping cough) if exposed to this disease. Serious	Initials
	symptoms and effects of this disease include: severe coughing fits that can cause vomiting and exhaustion,	Date
	pneumonia, seizures (jerking and staring), brain damage, and death.	Date
	Polio (IPV): I have been informed that by not receiving this vaccine, my child may be at increased risk of	Initials
	developing polio if exposed to this disease. Serious symptoms and effects of this disease include: paralysis (can't	
	move parts of the body), meningitis (infection of the brain and spinal cord covering), permanent disability, and death.	Date
	Measles, Mumps, Rubella (MMR): I have been informed that by not receiving this vaccine, my child may be at increased risk of developing measles, mumps, and/or rubella if exposed to these diseases. Serious symptoms	
	and effects of measles include: pneumonia, seizures (jerking and staring), brain damage, and death. Serious	
	symptoms and effects of mumps include: meningitis (infection of the brain and spinal cord covering), painful swelling	
	of the testicles or ovaries, sterility, deafness, and death. Serious symptoms and effects of rubella include: rash,	Initials
	arthritis, and muscle or joint pain. If a woman gets rubella while she is pregnant, she could have a miscarriage or her	Date
	baby could be born with serious birth defects such as deafness, heart problems, and brain damage.	
	Hepatitis B: I have been informed that by not receiving this vaccine, my child may be at increased risk of developing hepatitis B if exposed to this disease. Serious symptoms and effects of this disease include: jaundice	Initials
	(yellow skin or eyes), life-long liver problems, such as scarring and liver cancer, and death.	Date
	Varicella (Chickenpox): I have been informed that by not receiving this vaccine, my child may be at	
	increased risk of developing varicella (chickenpox) if exposed to this disease. Serious symptoms and effects of this	Initials
	disease include: severe skin infections, pneumonia, brain damage, and death.	Date
r	Meningococcal: I have been informed that by not receiving this vaccine, my child may be at increased risk of	Initials
	developing meningococcal disease. Serious symptoms and effects of this disease include: brain damage, sepsis	
Dunhan	(systemic infection) permanent scarring or loss of limbs, and death.	Date
change i	ny personal beliefs, I request an exemption for my child from the required vaccine doses selected above. I am aw my mind in the future, I can rescind this exemption and obtain immunizations for my child.	are that if I
change	Initials	
_		
•	I am aware that additional information about vaccine preventable diseases, vaccines and reduced or no cost vaccination available from my local county health department and Arizona Department of Health Services (www.azdhs.gov/phs/imm	services are
•	I am aware that in the event the state or county health department declares an outbreak of a vaccine-preventable diseas	e for which I
	cannot provide proof of immunity for my child, he or she may not be allowed to attend school until the risk period ends, weeks or longer.	hich may be 3
	weeks of foliger.	
Child's N	Name Date of Birth (month/day/year)	
Baratio	Dut / this is	
rarenvo	uardian Signature Date (month/day/year)	

I-6431 IJNDB-EXHIBIT

# BUCKEYE UNION HIGH SCHOOL DISTRICT STUDENT AGREEMENT

For Use of Technology Resources in Instruction

#### Purpose

Buckeye Union High School District provides a network of computers, the Internet, educational software, and e-mail access to support our educational mission and to enhance the curriculum and learning opportunities for students. To protect the students and district, BUHSD requires a Student Agreement to be signed by each student and his/her parent or guardian to help establish reasonable controls for ethical, legal, safe, and appropriate use of this technology.

#### Definition

For the purpose of this agreement, the term "technology" includes the use of any of the following at BUHSD:

- The school network
- The Internet
- · Any sites or software that support learning
- Any technological devices that belong to BUHSD
- Any personal technological devices used while on the BUHSD campus, including but not limited to cell
  phones, tablets, laptops/computers and personal audio devices

Please read this agreement carefully. By signing, you agree to uphold federal and state laws and to abide by BUHSD policies, rules and regulations when using BUHSD's computer network system. This agreement must be signed by both student and student's parent or guardian before the student will be allowed access to BUHSD computer technology.

After the signed agreement is returned to the student's school, he/she will be authorized to use the computer network. Please keep a copy for your record and information.

## Consequences for Violation of This Agreement

Failure to adhere to the terms of this agreement will subject the student to serious consequences such as school disciplinary action and/or referral to law enforcement, in addition to usage restrictions or suspension of computer privileges. Electronic mail or direct electronic communication at BUHSD is not private and may be read and monitored by designated BUHSD staff.

#### **Technology Protection Measures**

In compliance with the Children's Internet Protection Act (CIPA), BUHSD uses filtering software to block access to inappropriate matter on the Internet. However, no filtering software is 100 percent effective, and it is possible that the filtering software could be unsuccessful. To minimize these risks, student use of the network is governed by this agreement. BUHSD is not responsible for the accuracy or quality of information that students obtain through the Internet or through e-mail.

#### Government Laws

Computer technology at BUHSD must be used in conformity with laws of the United States and the State of Arizona. Violations include, but are not limited to, the following:

- Criminal Acts These include, but are not limited to, "hacking" or attempting to access computer systems
  without authorization, harassing email, cyberstalking, child pornography, vandalism, and/or unauthorized
  tampering with computer systems.
- Libel Laws Posting or publishing defamatory materials on the internet, email, or any other social media.
- Copyright Violations Copying, selling or distributing copyrighted material without the express written
  permission of the author or publisher (users should assume that all materials available on the Internet are
  protected by copyright), engaging in plagiarism (using other's words or ideas as your own).

#### Acceptable Uses

BUHSD students may use the various technology resources provided by BUHSD for the sole purpose of pursuing personal educational objectives consistent with the educational goals and objectives of BUHSD. All BUHSD students using technological resources at BUHSD are required to follow generally accepted appropriate uses. These include, but are not limited to, the following:

- · Using appropriate, respectful language.
- Using these resources so as not to disrupt service to other authorized users.
- Keeping personal information, including password, confidential. Any misuse of network access is the student's responsibility.
- Informing the teacher, technology department, or an administrator if inappropriate information, including
  obscene or pornographic material, is mistakenly accessed. Also, promptly reporting any breaches of
  security or filter tampering.
- · Abiding by all copyright and trademark laws and regulations.
- Being responsible for the appropriate storage and backup of personal data.

Improper use of the BUHSD network is prohibited.

# STUDENT AGREEMENT TO NETWORK ETIQUETTE AND RESPONSIBLE USE OF BUHSD TECHNOLOGY:

- 1. I hereby acknowledge and understand that passwords are private. I will not allow others to use my account name and password or try to use that of others.
- I will be polite and use appropriate language in my email messages, online postings, and other digital
  communications with others. I will not use profanity, vulgarities or any other inappropriate language as
  determined by district administrators.
- 3. I will use email and other means of electronic communications (e.g. blogs, wikis, chat, instant-messaging, discussion boards, etc.) responsibly. I will not use computers, cell phones, personal digital devices or the Internet for any illegal or unethical purposes, including intent to incite violence, cause personal harm or bodily injury, or to harass or "stalk" another individual, send or post hate or harassing mail, make discriminatory or derogatory remarks about others, or engage in bullying, harassment, or other antisocial behaviors either at school or at home.
- 4. I understand that I am an ambassador for BUHSD in all my online activities. I understand that what I do on social networking websites should not reflect negatively on my fellow students, teachers, or on BUHSD. I understand that I will be held responsible for how I represent myself and my school on the Internet.

I-6431 IJNDB-EXHIBIT

5. I understand that masquerading, spoofing, or pretending to be someone else is forbidden. This includes, but is not limited to, sending out e-mail, creating accounts, or posting messages or other online content (e.g. text, images, audio or video) in someone else's name as a "joke."

- 6. I will use BUHSD computer resources responsibly. I will not view or attempt to view pornography, vulgarity, sexually explicit material, or un-moderated and un-educational posts on the Internet or through e-mail. I will not retrieve, save, or display hate-based, offensive or sexually explicit material using any of BUHSD's computer resources. I am responsible for not pursuing material that could be considered offensive. I understand that I am to notify a teacher, the technology department, or administration immediately if by accident I encounter materials which violate appropriate use.
- 7. I will use BUHSD technology resources productively and responsibly for school-related purposes only. I will not use the BUHSD network for non-educational uses including, but not limited to, Internet chatting, gaming, shopping, wagering, or gambling. I will not use any technology resource in such a way that my use would disrupt the educational activities of other users.
- 8. I will not attempt to bypass security settings or Internet filters, or interfere with the operation of the network by installing illegal software, shareware, or freeware on school computers.
- 9. I understand that vandalism is prohibited. I will not willfully damage or limit the functionality of a computer, either by intentionally spreading computer viruses or programs intended to do this or by damaging or removing any computer or networking hardware. I will not modify or destroy equipment, programs, files, or settings on any computer or other technology resource.
- 10. I will not violate any other user's rights to privacy including, but not limited to, students' grades and test scores and e-mail.
- 11. I will respect the intellectual property of other users and information providers. I will obey copyright guidelines. I will not plagiarize or use other's work without proper citation and permission.
- 12. I will not use or access files, software, or other resources owned by others without the owner's permission.

  I will use only those school network directories that are designated for my use or for the purpose designated by my teacher, the technology department, and/or administration.
- 13. I will follow all guidelines set forth by BUHSD and/or my teachers when publishing schoolwork online (e.g. to a website, blog, wiki, discussion board, podcasting or video server).
- 14. I understand the Internet is a source for information that is both true and false; and that the school is not responsible for inaccurate information obtained from the Internet.
- 15. I understand that BUHSD administrators will deem what conduct is inappropriate use if such conduct is not specified in this agreement.
- 16. I agree to abide by all Internet safety guidelines that are provided by the district and to complete all assignments related to Internet safety.
- 17. I will not post or attempt to post Internet messages without the permission of a teacher or administrator.

I understand and agree to abide by the Bucke Agreement for Use of Technology Resources i violations may result in disciplinary action an network and other technology services.	in Instruction. I understand that any
Student's Full Name (Please print)	ID Number
Student's Signature	Date
PARENT OR GUARDIAN AGREEMENT	
As the parent or guardian of this student, I have read this a designed for education purposes and that student use for an impossible for Buckeye Union High School District to rest hold the District responsible for materials acquired on the child to access and use technology resources including well by BUHSD for student use.	ny other purpose is inappropriate. I understand that it is trict access to all controversial materials, and I will not District network. I hereby give my permission for my
Parent or Guardian Full Name (Please print)	
Parent or Guardian Signature	Date

Buckeye Union High School District does not discriminate on the basis of race, color, national origin, sex, age, or disability. Click here (http://www.buhsd.org/Non-Discrimination-Notice) to read the entire policy.

# \*\*\* Please note the changes made on PAGE 5 of this year's Acceptable Use Agreement.\*\*\*

You have a wonderful opportunity before you! You have the opportunity to use the school's technology resources for your education. These resources will broaden your horizons, provide diverse opportunities, and prepare you for the world of today. You will be able to access the Internet with school resources. The Internet has great promise for sharing ideas and knowledge but it also has the potential for misuse. The Buckeye Union High School District does filter the Internet in an effort to block material that is not appropriate for students. However, as with some tools, there are cautions to be taken. This Acceptable Use Agreement (AUA) will outline some of those cautions, provide direction for the use of the resources, and will affirm your commitment to comply with this AUA.

- 1. You agree to act responsibly and with good behavior on any computer or communications system using Buckeye Union High School District's wired or wireless network services. You agree to follow all school and district rules for behavior and communications. Access is a privilege not a right.
- 2. The primary purpose of the District network (including but not limited to the Internet, printers, laptops, etc.) is to allow users to conduct school business. Use of District resources will be limited to School related activities. Do not waste school resources by printing excessively.
- You agree not to tamper with or attempt to illegally access or "hack" any Buckeye Union High School District
  computer resources. Intentional damage, misuse of computers or computer networks, intentional creation or
  spreading of a computer virus will not be tolerated.
- 4. It is your responsibility to protect your privacy; keep your password to yourself. Sharing a password, or logging in for someone else, is strictly forbidden. If you know of a security problem with your account or someone else's you agree to inform the school administration immediately.
- 5. You agree to abide by the generally accepted rules of "netiquette" and conduct yourself in a responsible, ethical, and polite manner while using any Buckeye Union High School District technology resource. Suggested netiquette guidelines are available on the district web site.
- 6. The Buckeye Union High School District makes no warranties of any kind, whether expressed or implied, for the supervision and service it is providing. By signing below you agree that the Buckeye Union High School District assumes no responsibility or liability for any loss of data. Use of any information obtained via the Internet is at your own risk. The Buckeye Union High School District specifically denies any responsibility for the accuracy or quality of information obtained through its services. YOU are ultimately responsible for backing up your files. Remember, all technological devices brought onto school campus are subject to search and seizure.
- 7. Food and drink do not mix with electronic devices. Liquids, even water, will cause corrosion on the electrical parts inside. You are responsible for damage to district technological resources, whether the damage is a broken screen, a corroded electrical part, or a broken keyboard.
- 8. You are not to modify, tag, etch, attach stickers, or otherwise deface the laptop or district provided accessories in anyway except where exactly and explicitly authorized with district permission.
- 9. A district issued laptop must be used; no personal laptops may be used on campus. Configuration issues, ownership issues, software licenses, and many other considerations prevent us from allowing other computing equipment to be used instead of the district issued equipment. Laptop models and features can and do change from year to year. There is not an upgrade program. The laptop you are issued is to be used throughout your attendance at BUHSD. If the same laptop cannot be used throughout your time at BUHSD because of theft, loss, damage, or failure, when possible, one will be issued that most closely resembles the model and features of your original laptop.

- 10. Help us to help you by reporting any vandalism or misuse of any school resources to the proper school personnel, in addition to the items above, the following activities are not permitted:
  - Sending or displaying offensive messages or pictures.
  - Using obscene language.
  - Giving personal information, such as complete name, phone number, address or identifiable photo, without permission from a teacher and/or parent or guardian.
  - Harassing, insulting, cyber bullying, or attacking others.
  - Damaging, modifying, or hacking computers, computer systems or computer networks.
  - · Violating copyright laws.
  - Using others' passwords.
  - Trespassing in others' folders, work or files.
  - Intentionally wasting resources.
  - Employing the network for commercial purposes, financial gain, or fraud.
- 11. If your device is lost or stolen, immediately report the loss to school administration or the technology office as soon as possible. If it is stolen, school personnel will assist in reporting it to the police.
- 12. Bring damaged or failed parts to the technology department for evaluation and disposition.

Violations may result in a loss of access as well as other disciplinary or legal action, per handbook and/or board policy.

#### Discipline

The best discipline is self-discipline. Should the need arise for discipline beyond that regarding the use, or misuse, of your computer, your school's administration will determine the appropriate action. The administration will follow the school's code of conduct and Buckeye Union High School District Board policies, but there may be additional consequences for misuse of technology with possible disciplinary outcomes that could include: suspension, reduced application permissions, loss of access, or contact with appropriate legal entities such as law enforcement for possible misdemeanor or felony charges. In the event there is an allegation of misuse or violation of the AUA, you will be provided with a written notice of the alleged violation and have an opportunity to present an explanation. These are your due process rights. Access to the Buckeye Union High School District network is a privilege, not a right.

## Publishing to the Web

Parents, your student may have schoolwork that will be published on the Internet, most likely on the Buckeye Union High School District website. Such publishing requires that the Buckeye Union High School District have your permission to publish that work. By agreeing to this AUA, you agree to allow the Buckeye Union High School District to publish your student's schoolwork where appropriate.

#### Withdrawal from School District

If you withdraw from the district officially or because you were absent (unexcused) for 10 days in a row, you must return the District issued equipment to the Buckeye Union High School District since the laptop and accessories are district property.

If the laptop and accessories are not returned,
Buckeye Union High School District will contact the appropriate law enforcement authorities.

# Additional Rules for Utilizing District-Issued Laptops

As you grow older, you take on more responsibilities. Your choice to enroll at a Buckeye Union High School District School has some added privileges and responsibilities. An important job for you is proper care of the laptop. Here are some excellent rules to keep in mind when using your laptop:

#### Safety Issues

The Internet has great promise for sharing ideas and knowledge, it is also has the potential for misuse. The Buckeye Union High School District does filter the Internet in an effort to block material that is not appropriate for students. Your laptop will tap into that same filtered Internet whether you are at school or at home. You will not be allowed to configure your laptop's Internet access. The Buckeye Union High School District does not provide home Internet service; this service must be purchased from an Internet Service Provider. The technology department will configure your laptop so that your purchased home Internet service should operate on the laptop and use the district's Internet filter. Remember, even the best filter available will not stop someone who is intent on visiting inappropriate sites. Parents accept full responsibility for supervising their student's use when not in a school setting.

#### Some Do's and Don'ts:

- 1. Remember that the laptop is not yours personally. It belongs to the school district. Keep nothing on it that is so private that you wouldn't share it with a teacher, the principal, the technology department, or your parents. Assume that your laptop can keep no secrets, because it can't. Your laptop will be treated like a school locker-it can be searched. Files stored on your laptop will not be private. You also agree to allow authorized Buckeye Union High School District personnel the ability to review any and all files, data, messages, and email at any time with or without notice. You understand and agree that your own personal electronic hardware (such as a different laptop computer or any other mobile learning device) used on district property falls under this AUA. You also understand and agree that you assume all risks and responsibilities when using your own personal computer equipment and that you will not connect any network-capable devices without prior written permission of the Site Technology Specialist. This connection privilege can be revoked without reason or notice.
- Do not reveal identifying information about yourself or others through email or the Internet. That
  information includes name, age, address, phone number, photographs, or parents' names. Check with your
  teacher if something requires this information. It is better to be safe and guard your information. Identity theft
  is a growing problem.
- 3. Don't attempt to override the Internet filtering software or other network configurations. You also agree not to disrupt the District's computer systems and network, or log in as an administrator for the purpose of bypassing or changing restrictions or settings. Attempting to override the filter, use or access proxies, access the internal portion of the laptop, or disrupt the District's systems or networks, will result in disciplinary action, which can include the possibility of felony charges.
- 4. Don't access, send, create, or forward any materials, communications, files, or images that are defamatory, obscene, pornographic, harassing, threatening, or illegal. If you receive any of those items, report it to a teacher, the technology department or school/district administrator. This includes creating a website or webpage (including blogs or social media sites), or adding to an existing website or webpage in order to "bully", intimidate, denigrate, or harass another student or staff member even if you did not use district resources to create, modify, or access the site as this will be considered an interruption of the educational process at school.
- 5. Don't use your laptop to gain access to the school's or other computer systems for any illegal activities, or go beyond their authorized access. This includes trying to login as another user or use another's account. This behavior is related to trespassing and will be treated as such.
- 6. Don't use your laptop or the network for commercial, political, or other private purposes. Your laptop is for your schoolwork.

#### Connecting to your Home Internet Service

The Buckeye Union High School District may provide courtesy technical support for connecting your laptop to your home Internet service. However, not all Internet Service Providers are compatible with our Internet settings, and home Internet service is not guaranteed. Please check with the technology department if you have any questions. Generally, there may be a problem if special software is required to connect to the Internet. Broadband and cable Internet connections are not a problem. Connection to any outside network is not guaranteed. Home Internet service cost is the responsibility of the parents, and is not required for enrollment in the Buckeye Union High School District.

## Flash Drives - Highly Recommended

All students are highly recommended to have a Flash Drive to save and back up all of their work. Drives are available cheaply online and from the school store. You are encouraged to develop multiple backup habits, backing up to both the available cloud storage options AND flash drives, local, and network storage. You are ultimately responsible for making sure your content is available and stored as needed.

#### Laptop Bags

You are highly encouraged to obtain and use a waterproof laptop bag to protect your computer. Bags should be padded and designed for laptop computers.

Taking good care of your laptop is cheap and easy. Keep your laptop safe. It is a target for thieves. Don't leave it sitting in a car in plain view. Better yet, don't leave it in a car at all (heat will damage the computer). Don't leave your laptop sitting around unattended. Keeping your laptop in a laptop bag that has padding is the best place for it.

You have the responsibility to treat your laptop correctly. Dropping it onto a desk or the floor can be damaging. Don't fling it around. Don't stack things on top of it. Don't hold it by one corner. Instead use two hands. If you think about how it might fall before it does fall, you can usually prevent that fall from happening in the first place. Don't loan your computer to someone else. You are the person responsible for what happens to your laptop. You can't blame someone else for damage if you had the opportunity to stop damage from occurring. Friends or siblings could do damage that you will be responsible for.

#### **Email**

You will be provided with a District sponsored "student safe" email account. It is very important that you keep your password secret! Someone else logging into your email and sending inappropriate messages will get <u>you</u> into trouble. You will be expected to use your school email for communicating with students, teachers, and other staff.

#### Email etiquette:

- 1. Keep your communications school-appropriate.
- 2. Don't engage in personal attacks or harassment.
- 3. Use clear, concise, and appropriate language. Think about what you have to say and how you say it. Email doesn't show sarcasm or wit as well as you might think.
- 4. Respect privacy (yours and everyone else's). Do not re-send a message without the permission of the person who sent it. Don't share personal information.
- Your district email can and will be monitored. Please use it appropriately. Infractions may result in the loss
  of email use or other consequences.

#### Technology Fee, Receipt, and Agreement:

- 1. Students will sign and submit this Acceptable Use Agreement, presenting appropriate identification.
- 2. Present the receipt for payment of Technology Fee.
- 3. Students will then log on and confirm device access at the time of receipt.

## Technology Fee and Damage/Repair Agreement

You agree to the following damage/repair agreement stipulations.

With the exception of major repairs and/or device damage deemed malicious/negligent by District Staff, the Instructional Technology department maintains authority for determining device condition and amount of damage and repair required to return the device to an operational or original state.

#### **Minor Incidents:**

1<sup>st</sup> and 2<sup>nd</sup> minor incident: District agrees to return device to usable state.

• 3<sup>rd</sup> minor incident: You agree to pay for 50% of device repair or replacement.

4<sup>th</sup> minor incident and beyond: You agree to pay full cost of repair or replacement device.

#### **Major Incidents:**

A major incident is considered as a repair event in excess of \$250.

These events are cumulative for a student's career.

• 1st major incident: District agrees to return device to usable state.

• 2<sup>nd</sup> major incident: You agree to pay for 50% of device repair or replacement.

• 3rd major incident and beyond: You agree to pay full cost of repair or replacement device.

# Malicious/Negligent Incidents (as deemed by District Staff)

The BUHSD discipline policy supersedes this Acceptable Use Agreement and any device damage deemed malicious/negligent by district staff may result in the entire repair cost being charged to the student.

All incidents: You may be responsible for the entire repair cost of the device.

#### Copyright Infringement and Plagiarism

You must respect the rights of copyright owners. All sources must be cited. Copyright infringement happens when you inappropriately copy someone else's work that is protected by copyright. If you are unsure if something can be legally copied or not, request permission to copy from the copyright holder. You and/or your parents are responsible for any copyright penalties that you commit while using your laptop. You agree to abide by all patent, trademark, trade name, and copyright laws.

Plagiarism is when you take someone else's work and present it as if it were your own. Plagiarism is not acceptable and is not tolerated.

#### Labeling and Identifying

Each laptop will be labeled accordingly:

- Internally: at the login screen where the student's name will appear above the login screen and at the student's home folder, where the name of that home folder will reflect the student issued the laptop.
- Externally: as a sticker, Buckeye Union High School District will record a barcode on each laptop. You are not to remove or alter the barcodes in any fashion.

Discipline for infractions will be dealt with according to the student handbook or policy. You are required to keep the same equipment as was originally issued, unless those parts fail or are stolen or damaged. If stolen, report theft immediately to the school administration and appropriate law enforcement authorities.

#### Miscellaneous

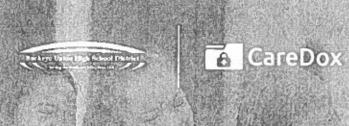
- From time to time, the technology department may need to update your laptop. Your laptop can be remotely watched or even controlled. You will not be able to keep the laptop over the summer break unless you are participating in a District approved summer program.
- Only shared folders and cloud storage (except music, video, movies, and some other miscellaneous filesplease see the technology office for specific file types not backed up) are backed up, but the student is ultimately responsible for backing up his or her files. Files lost are not the responsibility of the Buckeye Union High School District. If you can't bear to lose a file, then you should back it up yourself onto a personal flash drive. You can email your files to yourself if you have another computer to save those files to. Music and video files are not backed up. The Buckeye Union High School District is not responsible for replacing lost files or reimbursement for the time and money necessary to replace those files, whether they are purchased music or important final exams.
- Re-imaging erases a laptop. Understand that the device may be restored to its original state at any time. Again, students are required to develop proper backup habits. Music and video files are not replaced after a re-image, nor are some personalized settings.
- Laptop loaners are considered to be an extension of the originally issued laptop. This means that should a loaner suffer damage, the student who possesses it is responsible for the damages to the loaner laptop. Previous users of the loaner laptop are not considered in assessing damages to a loaner laptop.
- As batteries age, they tend to weaken. It will be the technology department's decision when a battery will be replaced, should the need arise.
- If your paper did not print, find out why rather than sending your job to the printer repeatedly.
- Should the need arise; the Acceptable Use Agreement may be modified by the Buckeye Union High School District, preferably with notice.

# Signature Page

It is important that you take the time to read the Acceptable Use Agreement. You will be held responsible for your behavior based on the policies, rules, and regulations as set forth in this agreement and approved by the BUHSD Governing Board.

I understand that it is my responsibility to follow all scho I understand that ignorance of any part of the Code of Co (AUA) will not be accepted as an excuse for not adhering	onduct or Acceptable Use Agreement
Students' Full Name (Please print)	Student ID Number
Students' Signature	Date
Parent or Guardian Full Name (Please print)	
Parent or Guardian Signature	Date

Buckeye Union High School District does not discriminate on the basis of race, color, national origin, sex, age, or disability. Click here (http://www.buhsd.org/Non-Discrimination-Notice) to read the entire policy



# COMPLETE YOUR CHILD'S HEALTH REGISTRATION

Buckeye Union High School requires you to submit your child's health forms on CareDox, our digital health platform.

# How do I complete health registration?

# DOES YOUR SCHOOL HAVE YOUR EMAIL ADDRESS?



Great, you're ready to register.



Contact your school to update your email address. CareDox will receive it within 24 hours.

## COMPLETE HEALTH REGISTRATION

- Sign up using the direct link that is emailed to you from activation@caredox.com.
- Or go to our district link: https://secure.caredox.com/enroll/buhsd

# What happens after health registration?

AFTER YOU SUBMIT Your school nurse will approve or request more information if they have questions.

THIS SCHOOL YEAR Your school nurse will see your child's conditions, medications, allergies, and more

You will receive email notifications when your child visits the nurse, if their medication is running low, and more.

NEXT SCHOOL YEAR Your child's health record will be saved, so all you have to do is update information that has changed.

Register here, https://secure.caredo.acom/enroll/lagadi

#### What is CareDox?

CareDox is our district's digital health platform that allows parents to access and update their children's health information at any time.

CareDox adheres to the strictest HIPAA and FERPA privacy compliance regulations and never shares student health information.









# Arizona Department of Education

Office of English Language Acquisition Services

# Home Language Survey

The responses to this Home Language Survey (HLS) are used by the school to provide the most appropriate instructional programs and services for the student. The answers below will determine if a student will take the Arizona English Language Learner Assessment (AZELLA). Please respond to each of the three questions as accurately as possible. If you need to correct any of your responses, this must be done before the student takes the AZELLA Placement Test.

2. what language does the st	udent speak <i>most</i> of the time?	
3. What language did the student first speak or understand?		
Student Name	District Student ID	
Date of Birth	SSID	
Parent/Guardian Signature	Date	

Please provide a copy of the Home Language Survey to the EL Coordinator/Main Contact on site. In AzEDS, please enter all three HLS responses.

These HLS questions are in compliance with Arizona Administrative Code (R7-2-306(B)(1),(2)(a-c). (Revised 01-2020)



# Arizona Department of Education

Office of English Language Acquisition Services

# Encuesta sobre el Idioma en el Hogar

La escuela utiliza las respuestas a esta Encuesta del idioma del hogar (HLS) para proporcionar los programas y servicios educativos más apropiados para el estudiante. Las respuestas que aparezcan a continuación determinarán si un estudiante tomará la Evaluación de aprendices del idioma inglés de Arizona (AZELLA). Responda a cada una de las tres preguntas con la mayor precisión posible. Si necesita corregir alguna de sus respuestas, esto debe hacerse antes de que el estudiante tome el Examen AZELLA.

2. ¿Qué idioma habla el estudiante la mayoría del tiempo?		
3. ¿Qué idioma habló o entendió el estudiante primero?		
	Distrito	
ombre del estudiante	Núm. de identificación	
echa de nacimiento	SSID	
rma del padre o tutor	Fecha	
istrita a Chartar		

Please provide a copy of the Home Language Survey to the EL Coordinator/Main Contact on site. In AzEDS, please enter all three HLS responses.

Preguntas en conformidad con (R7-2-306(B)(1),(2)(a-c) del Código Administrativo de Arizona. (Revised 01-2020)